

Record of Decisions
Virtual Board Meeting
Navan Curling Club
Sunday, May 31, 2020

Present – Board of Directors: Louis-Marie Pomainville, President | Jacques Gobin, 1st Vice-President | Alicia Krolak, 2nd Vice-President | David Scott, Treasurer | Ashley Desrosiers, Secretary | Brent Kalk, Communications Director | Lorne Hess, House and Property Director | Bailey Henderson, Bar Director | John Pearson, Membership Director | Luc and Claire McArdle, Social Directors | Amy Tremblay & Laura Killen, Membership Directors Elect | Jason Camm, Ice Director Elect | Patrick Steski, Bar Director Elect

1. **Call to Order** – Jacques Gobin called the meeting to order at 1:02 p.m. Jacques explained that this is a transition meeting, and that the new board takes effect June 1, 2020. As such, new members joining are not able to vote in today's meeting.
2. **Check for Quorum** – A quorum was in attendance.
3. **Approval of last Record of Decisions – April 5, 2020**
Motion: Approval of April 5, 2020 Record of Decisions. Motioned by: Jacques Gobin. Seconded by: Brent Kalk. Result: **Carried.**
4. **Business Follow-ups**
 - 4.1 **Financials**
- Dave advised not much change from March. Brent mentioned concern about the line item for waste, and that it seemed high. Dave explained that the price went up from last season. **Closed.**
 - 4.2 **Contingency Plan for Interrupted 2020-21 Season**
- There could be many scenarios depending on COVID-19. If we are unable to open, we will still have overhead costs. Dave has spoken with the bank regarding what our options would be, and they advised that we could skip our principal payments for up to 6 months if need be. We can also get a line of credit, and/or re-mortgage the building. There are still other expenses we have like paying Jon Wall for the ice contract. Jason Camm has the contract and will send it to Dave to review. Alicia explained that some clubs have been including a “non-refundable” portion of fees should we not be able to close. Dave said that it's hard to have a blanket refund policy in place, as there are so many variables due to COVID-19. Ex: we can open for 3 weeks, and then have to close for the remainder of the season vs. open for 19 weeks, and have to close 2 weeks early similar to 2019-2020. **Action:** Jason to send the ice contract to Dave to review.
Motion: Open registration on June 1, 2020 with \$100 portion of registration being non-refundable. Motioned by: Bailey Henderson. Seconded by: Alicia Krolak. **Carried.**
 - 4.3 **Timeslot for Weekend Leagues**
- The Board received feedback from some of the Fixed Mixed teams regarding losing the 4:30 pm slot to the new Cash League. Alicia has been speaking with the Fixed Mixed teams about possible other options, including offering the new Cash League the Friday or

Saturday 6:45 pm slot instead. Most of the teams wanted the new league added to the rotation of the 5 draw times. Discussions about how this is not really feasible, as having 3 leagues in a 5 draw schedule rotation is more difficult logistically. It also makes it difficult to get a new league started with a rotating schedule. Jacques mentioned that some members were asking to have the start times on the weekend moved earlier by 30 minutes. All in agreement to move the Saturday draw times to 4:00, 6:15 and 8:30 pm respectively.

Motion: Cash League be given the Saturday 6:45 pm slot and Saturday start times moved 30 minutes earlier. Motioned by: John Pearson. Seconded by: Alicia Krolak. **Carried.**

4.4 Water Treatment System Proposal

- Lorne advised that Jason is up to speed on the Water Treatment System proposal. RO system would supply all hot water, as well as upstairs cold water. Downstairs cold water would come out of the softener system. Downstairs would not be drinkable. Lorne explained that we would still benefit from an ultraviolet light. Jason advised that the minimum system we require is the 300 gallon system. The cost would be approximately \$13k + tax. The 600 gallon system, which is highly recommended given the size of our club, with UV light would cost \$15k + tax or \$14k + tax with no UV light. The 600 gallon system would allow for flood at Christmas, and mean that we would always have water on hand for bonspiels. Yearly maintenance costs would be \$400 for new filters and \$400 for a new UV bulb every year, however we may be able to find them for cheaper. System should last 15 years. Water would be the same quality as drinkable city water. Jon Wall has said this is 100% required before our curling season this year, the current system is unoperational. The only other option would be to rent a tank and have the City come and fill it every month, which would cost approximately \$500 per month on the low end. Jason advised that the Culligan system is prohibitive. Jon said Culligan parts are very hard to get, and it would add cost to service. **Deferred until the next board meeting.**

4.5 Advertising and Sponsorship Contracts

- We still have not had anyone express interest in assuming the responsibility for calling sponsors who have expired signs as well as trying to find new sponsors. **Action:** Brent to send out another call for volunteers.

4.6 Thank You

- Jacques expressed thanks to the outgoing board members Mark Steski, George Thwaites and Ken Reilly.

5. New Business

5.1 Refunds for 2019-20 Season

- A member posed a question about possible refunds for the unfinished portion of the 2019-20 season. Our refund policy states that no refund will be issued past January 1. **Closed.**

6. Correspondence

Nil

7. Next Meeting of the Board

- The next virtual board meeting has been scheduled for July 26, 2020 at 10 a.m. **Action**
John to send out Zoom meeting invite.

8. Adjournment

Meeting adjourned at 2:17 p.m.